

Council on University Planning and Budget  
October 4, 2019  
2:00 p.m. – Arcola/Tuscola Room  
Minutes

Voting Members Present: Angela Anthony, Mark Bluhm, Peggy Brown, Steven Daniels, Kirstin Duffin, Valen Fulton, Carson Gordon, Ryan Hendrickson, Gloria Leitschuh, James Ochwa-Echel, Isaac Slaven, Jhalak Timilsena, Cheyenne Warman-Neal, C.C. Wharram, Tim Zimmer

Absent: Gurkan Akalin, Mona Davenport, Eric Davidson, Sace Elder, Ramey Martin, Leigh Moon, Steve Rich, Jody Stone

Non-Voting Members Present: Lynette Drake, Jay Gatrell, David Glassman, Judy Gorrell, Paul McCann, Ken Wetstein

1. **Call to order and introductions** – Peggy Brown called the meeting to order at 2:00 p.m.
2. **Approval of Minutes for September 6, 2019** – Motion (Zimmer/Duffin) to approve the minutes as written. Motion was approved by acclamation.
3. **Planning and Budget Report**
  - a. Health and Counseling Services – Eric Davidson (cancelled)
  - b. FY19 Budget Update – Paul McCann – Currently we have an estimated \$2M surplus in appropriated funds. Vice President McCann reported that they are continuing to work on finalizing the numbers for 2019.
4. **CUPB Executive Committee Report** – Carson Gordon reported that the Executive Committee met and discussed future programming.
5. **New Business**
  - a. **Administrative and Subcommittee Reports**
    - i. **President Administrative Report**

Dr. Glassman reported that this is the first year that we were not required to reduce our budgets. He reported that non-negotiated staff would be receiving a 1% salary increase. He also noted that the enrollment team continues to do an excellent job.
    - ii. **Vice President for Academic Affairs**

Vice President Gatrell reported that the subcommittee met and reviewed budget balances for FY19. The subcommittee looked at the budgets loaded for FY20.

iii. Interim Vice President for Business Affairs

Vice President McCann distributed an Appropriated Line Item Status Report for FY20 through August 31, 2019. He reported that it is still very early in the fiscal year. Budgets have been loaded at 80%, and additional money will be loaded once the budgets are reviewed hopefully by October 31.

iv. Interim Vice President for Student Affairs

Vice President Drake reported that the subcommittee met last week and looked at budgets vs. actual expenditures and budget status report. They also reviewed the final FY19 housing budget and looked at the FY20 room and board rates compared to other schools.

Vice President Drake also reported on opening week activities and the eSports arena. She also reported on the successful Family Weekend and the Career Services fair. There were more employers on EIU's campus than in past years.

v. Vice President for University Advancement

Vice President reported that Family Weekend was held on September 27-28. Hall of Fame was the same weekend and recognized the inductees. Homecoming is very important and is the last weekend in October. He also reported that there is a staff opening in Development and they are moving forward in identifying a replacement for that vacancy. In the State of the University address the President gave the figure of \$10M in assets for the Foundation, but the figure is \$90M. He also reported that the Victory Suite is scheduled for a remodel this season.

6. **Proposed Bylaw Change – Remove Media Services wording from Article II, Section A. Subsection 1. b. 3.** – the only bylaw change is to remove the words “and Media Services” from Section I.A.1.b.3. The Council will vote on the change at the next meeting.

7. **Adjournment** – Motion (Daniels/Fulton) to adjourn. The meeting was adjourned.